

USEPA Brownfields Assessment Grant Closeout Report

Manatee County Board of Commissioners
Hazardous Substances & Petroleum
Cooperative Agreement No. BF-00D32615

December 2018



*This Client/Grantee received funding
from the EPA for this project*



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- A ACRES Cooperative Agreement Home Page
- B Site and Budget Tracking Spreadsheet for Contractual Expenditures
- C Final Federal Financial Report (SF425)
- D MBE/WBE Reports (EPA Form 5700-52A)

1 Purpose and Introduction

The purpose of this document is to provide a closeout summary for Manatee County Brownfields Assessment Grant as required by the cooperative agreement with the United States Environmental Protection Agency (EPA) identified as BF-00D32615.

1.1 Project Description:

The EPA selected Manatee County for receipt of a brownfields assessment grant in 2015. Per the County's Work Plan for this CA, the grant was requested to address the most critical areas within the partnership communities that formed the Brownfields Coalition. These partners included the Cities of Bradenton and Palmetto, as well as the Sarasota-Manatee Planning Organization. The County has a disproportionate number of potentially-contaminated properties. The focus areas were previously identified as critical building-block areas with the County's *2020 Comprehensive Plan, 30-Year Neighborhood Reinvestment and Corridor Development Plan, and Capital Improvement Plan for 2014-2019*. The Coalition also worked with residents and businesses along the US 41 corridor.

Assessments were prioritized on a site-by-site basis in relation to criteria established as part of the County's grant application. Brownfield-funded assessments were anticipated to promote redevelopment opportunities within or near the target areas, promote leverage funding, and rejuvenate the communities involved.

1.2 Project Team and Responsibilities:

Manatee County, the lead organization managing this project, received \$500,000 (\$300,000 for hazardous substances and \$200,000 for petroleum-related assessments). The following key personnel were instrumental in the oversight and success of the County's Brownfields program:

- Cheri Coryea, the County's Neighborhood Services Director at the time of grant receipt, was the initial Project Director for this CA. Ms. Coryea was then promoted to Deputy County Administrator in October 2017.
- Neighborhood Services at that time then split into two departments with the Economic Development Division that manages the grant included in the newly-created Redevelopment and Economic Opportunity Department. The new Director, Geraldine Lopez assumed the responsibility of Project Director.
- Ivan Groom, Community Redevelopment Coordinator, served as the County's Brownfields Coordinator during the entire three-year span of the CA. Mr. Groom served as the primary contact and coordinator for all aspects of the Cooperative Agreement including; community outreach, public meetings, intergovernmental relations, assessment applications, record keeping and regulatory compliance.
- Simone Peterson, Neighborhood Services Specialist, conducted the community outreach activities under the direction of Mr. Groom.

The County procured the services of Cardno, Inc. (Cardno) for brownfields consulting and environmental engineering services utilizing the Consultants Competitive Negotiation Act (CCNA) procedure. Procurement under the CCNA was consistent with federal requirements under 2 CFR 200 and the EPA rule (2 CFR 1500).

1.3 Work Plan Task 1: Project Management and Reporting

Programmatic support for this grant generally included preparation of the work plan (revisions when appropriate), quarterly and annual reporting, MBE/WBE reporting, and ACRES updates.

1.3.1 Federal Funding and Accountability

The County completed the Central Contractor Registration (CCR) early in the grant process and registered for the FFATA Sub-award Reporting System each January of the grant's term. During the life of the grant, the County also maintained their System for Award Management (SAM) registration.

1.3.2 Quarterly Reporting

Eleven quarterly progress reports (this close-out summary serving as No. 12) were electronically submitted in accordance with the EPA reporting requirements, beginning with the quarter ending December 2015. All quarterly reports were submitted to the following:

EPA Region 4 Project Officer: Barbara Alfano (Alfano.Barbara@epa.gov)

EPA Brownfields Data Manager: bf_forms@epa.gov (up until 2016)

1.3.3 Annual Reporting

- Disadvantaged Business Enterprise Reporting: Utilizing EPA Form 5700-52A, the County submitted data pertaining to the use of disadvantage business enterprises. Submittals occurred annually (in October) per the direction of the EPA. Forms were submitted electronically as an attachment to corresponding quarterly reports, as well as to the EPA Region 4 Grants Management Office (R4epagrantsmbewberegarding@epa.gov).
- Federal Financial Reports (EPA Standard Form 425) were submitted annually to EPA by January 30 of each project year. These forms were sent electronically in separate attachments along with the quarterly reports to the EPA Project Officer, as well as electronically submitted to EPA's financial center in Las Vegas (taylor.wayne@epa.gov).
- Annual Projections: Each April, the Coalition (through the County) reported the anticipated number of Phase I and Phase II Environmental Site Assessments to be conducted over the next year. This information was provided with the applicable quarterly report.

1.3.4 Final Performance Report

The Final Quarterly Report, submitted in late October 2018, reflected the financial performance up through September 30, 2018. The quarterly financial summaries consistently indicated the budget was on-target through-out the life of the CA. This Closure Report included the final financial summary as well as the success stories, leveraged funding amounts/sources, and lessons learned (as applicable).

1.3.5 **ACRES Reporting**

Property-specific information was submitted and regularly maintained via the on-line Assessment Cleanup Redevelopment Exchange System (ACRES) database. The information in the quarterly reports correlates with the information in ACRES, and relevant portions of the database were updated for each property when appropriate.

A copy of the *ACRES Cooperative Agreement Home* summary is included as **Attachment A**.

1.3.6 **Contractor Procurement**

Due to the specialized technical skills required for this project, the County utilized the Consultants Competitive Negotiation Act to procure brownfields consulting and environmental engineering services. The County complied with all State and Federal purchasing requirements and procedures (including 40 CFR Part 30 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and other Non-profit Organizations or 40 CFR Part 31 Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments); and in July 2016 selected the following firm:

Cardno, Inc. (Cardno)
380 Park Place Blvd., Suite 300
Clearwater, FL 33759
Miles Ballogg, Project Manager & Brownfields Director (Miles.Ballogg@Cardno.com)

1.3.7 **Kick-off Meeting**

The County coordinated and directed a kick-off meeting with County staff, Coalition members from the Cities of Palmetto and Bradenton, Cardno representatives, FDEP representative and the EPA Project Officer Barbara Alfano. A tour of candidate sites in the three jurisdictions followed the meeting.

1.4 **Community Involvement / Engagement**

To ensure community involvement and a continuous line of communication, the Coalition created a community engagement plan. It included an informal brownfields advisory group that met as a forum to orient coalition and community representatives, interested site owners, and staff to refine the work plan, identify appropriate sites for Brownfields assessment, and to identify effective means of public participation. The group was asked to assist in identifying potential brownfields sites, help with developing a history of the sites/areas, publicize projects, explain the goals of the assessment grant, and to keep their associated communities informed of the Team's progress. Other activities included a public website for brownfields information, procedures, applications, fact sheets and inventories; quarterly newsletter inserts; social media; and participation in local and regional events. Additionally, a teleconference among all coalition partners, EPA, and fiscal staff was held on a monthly basis initially, then bi-monthly over the three year grant period.

2 Brownfields Site Identification and Assessments

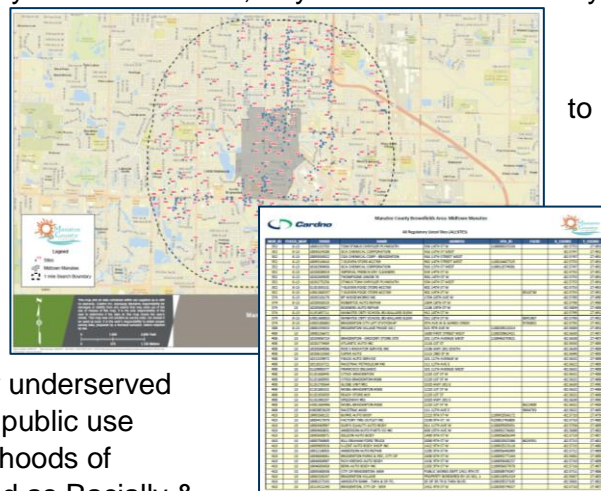
2.1 Site Inventory and Prioritization

In addition to the areas identified as part of the Community Outreach efforts, Brownfields environmental site inventories were prepared for County Urban Corridors, City of Bradenton and City of Palmetto.

Sites that were considered for funding were prioritized for assessment based on potential threat human health and/or the environment, current ownership and access (willingness to participate), location/size of the property, community impact and future development potential.

In addition, a new Area-Wide Planning Task was requested and EPA approved in September 2017.

This enabled a community based planning process for underserved communities, sites with commercial redevelopment or public use potential. This resulted in vision plans for the neighborhoods of Samoset, 15th Street East/Pride Park (each designated as Racially & Ethnically Concentrated Areas of Poverty), and MidTown Manatee; a Bradenton Commercial Highest and Best Use Study; and a Palmetto park water quality feature concept. These are discussed later in this report.



2.2 Site Characterization – Phase I Environmental Site Assessments (ESAs)

The County oversaw the completion of 26 Phase I ESAs per ASTM E1527-13. The following table summarizes the properties with completed Phase I ESAs, additional services provided (if any), and associated EPA ACRES database site ID number (listed in order of ID number).

Site Location/Property Name	Results	ACRES ID
Palmetto: Shell Station Site	RECs identified based on historical land use (retail gas sales) and documented soil and groundwater impacts. This site was also previously assessed under the BF Cooperative Agreement 95481811	139102
Bradenton: 9 th Avenue East Properties	No RECs identified. A portion of this site was also assessed under the BF95481811.	143521
Palmetto: Former Heartland Fertilizer	RECs identified related to historical land uses not addressed in previous assessments under BF95481811. The subject site was expanded (doubled) for the 2018 investigation.	144841
Bradenton: Grocery Store Site	A historical REC was identified; with no new RECs discovered as part of the September 2018 investigation that was conducted in connection with a reuse plan and potential sale. No additional assessment was recommended.	147281

Site Location/Property Name	Results	ACRES ID
Palmetto: Riverside North Properties	RECs related to historical land uses and impacts discovered during investigations conducted under BF95481811. This Phase I ESA was conducted as part of preparation of a BSRA for the City of Palmetto.	156605
Palmetto: 1620 8 th Avenue Site	No RECs identified based on assessment data collected under BF95481811. This assessment was conducted to facilitate an anticipated sales transaction.	156881
Palmetto: Former Edenfield Property	RECs were identified based on documented impacts discovered during investigations conducted under BF95481811.	173542
Palmetto: 4 th Street Site	This property, adjacent to the Former Edenfield Property, was found to have an REC related to the potential for migrating impacts from the adjacent site currently being assessed/remediated (as of November 2018).	176981
Bradenton: HHHT Auto Site	RECs were identified based on the site's historical land use (retail gas sales and auto repair); as well as the current use for auto repair. This site was not eligible for State-funded assessment assistance to meet the site owner's financial institution requirements for site improvements.	221501
Unincorporated Manatee County: Haben Blvd – Proposed Hotel Site	An REC was identified during a geotechnical survey conducted as part of the Phase I ESA (illicit dumping on a contiguously-adjacent property; offering the potential for migrating impacts).	226341
Bradenton: Proposed Community Garden Site	An REC was identified based on historical on-site and off-site land uses. No additional assessment was required based on an evaluation conducted for the proposed end use as a raised-bed community garden.	227461
Unincorporated Manatee County: Former D&L Automotive	RECs were identified based on historical land use that included auto repair.	228404
Unincorporated Manatee County: Proposed Oneco Site (2324 20 th Street E)	RECs were identified based on historical land use that included agricultural with mixing area.	229821
Bradenton: Love Apartments Site	No RECs identified that would require soil and groundwater investigation. Asbestos and lead-based paint screening was also conducted as part of the Phase I ESA investigation.	233441
Palmetto: 600 8 th & 525 7 th Avenues	RECs identified based on adjacent land uses.	234623

Site Location/Property Name	Results	ACRES ID
Palmetto: Covey Trailer Site	RECs identified based on historical land uses that included retail gas sales and auto repair.	234914
Bradenton: South Florida Museum	RECs identified based on surrounding historical land uses (primarily petroleum storage facilities)	235392
Palmetto: GB Stoneworks Site	An REC was identified based on the potential for migrating impacts from a contiguously-adjacent property (the Covey Trailer Site). Based on assessment data collected as part of this CA, a Phase I ESA addendum was issued to change the findings to no RECs associated with this property.	235647
Bradenton: Former Chemistry Hall Labs Site (Housing Trust Group Site @ 6 th Avenue)	RECs identified based on historical land use and potential underground storage of hazardous materials. The Phase I ESA also included	235764
Bradenton: 27 th Street East Parcels (Housing Trust Group Site)	RECs identified based on historical land use that included rural residential (possible heating oil tanks) and golf driving range.	235865
Palmetto: 1009 8 th Street Site	No RECs were identified. The Phase I ESA also included an asbestos screening of a historical structure that was planned for relocation.	236308
Palmetto: Pinzon LLC Site	No RECs identified.	236309
Palmetto: 102 1 st Street E	No RECs identified.	236310
Unincorporated Manatee County: Former Groover Market Site	RECs were identified based on the site's historical land uses that included retail gasoline sales.	236578
Palmetto: 8 th Avenue Boatyard Site (314 8 th Ave & 711 3 rd Street)	RECs were identified based on current and historical land uses that included motor repair.	236579
Unincorporated Manatee County: HTG – 53 rd Avenue Site	A Controlled REC (CREC) was identified based on historical assessment documentation that indicated on-site groundwater impacts associated with a historical adjacent dry cleaner. Institutional controls were in-place to address this finding. As such, no additional assessment was recommended and no additional RECs were identified.	236583

Ivan Groom, the Brownfield Coordinator oversaw the completion of the AAI Reporting Forms; including the signed forms in Quarterly Reports for each Phase I ESA completed in the corresponding quarter.

Per the County's Work Plan, Phase I ESA investigations included a preliminary screening for each site as it related to the Endangered Species Act and National Historic Preservation Act. This activity was used to determine if any additional investigation (such as soil and groundwater sampling) would impact either of these features, if present. Under this Cooperative Agreement, no sites were required to be given special consideration during screening and/or sampling events due to documented or perceived historical relevance.

2.3 Site Eligibility (for Phase II Environmental Site Assessments)

Prior to funding allocations for Phase II ESA activities, the Brownfields Coordinator submitted the *EPA R4 Brownfields Grant Site Eligibility Determination Outline* to the EPA Project Officer for approval.



Once approved, a site-specific Quality Assurance Project Plan (QAPP) and associated Health and Safety Plan were prepared. The QAPPs were prepared in accordance with EPA requirements and in accordance with the Generic QAPP prepared and approved soon after award of the Cooperative Agreement.



2.4 Site Characterization – Phase II ESAs


The County oversaw the completion of eight Phase II ESAs to address hazardous material and petroleum concerns identified in a majority of the Phase I ESAs previously listed as having RECs. The following table summarizes the properties with completed Phase II ESAs, site-specific costs (that include the site-specific QAPP and Health & Safety Plan costs) and the results/project notes.

Property Name/Address	Total Phase II ESA Fees	Results/Notes
Haben Boulevard – Proposed Hotel Site Geotech completed December 2016, Phase II ESA completed May 2017 	\$16,650	<p>Services included installation of borings for the collection of soil and groundwater samples due to the recognized environmental conditions associated with the illicit dumping noted on adjacent property during a geotechnical investigation.</p> <p>Limitations: Excessively wet, overgrown conditions on the east boundary of the parcel (the primary area of investigation).</p> <p>Results: The Phase II ESA results indicated no impacts above regulatory cleanup criteria.</p>

Property Name/Address	Total Phase II ESA Fees	Results/Notes
HHHT Auto Site Completed January 2017 	\$24,350	<p>Services included installation of borings for the collection of soil and groundwater samples due to the RECs associated with the on-site historical petroleum storage system and auto repair operations.</p> <p>Limitations: Active facility with limited interior access.</p> <p>Results: No soil impacts were encountered above commercial cleanup target levels. Cumene was detected in groundwater above the State cleanup target level, but below the health-based cleanup target level.</p>
Covey Trailer Site Phase II ESA Completed October 2017 Supplemental ESA Completed June 2018 	\$37,925 \$4,800	<p>Services included a geophysical survey to rule out the presence of undocumented USTs, as well as soil and groundwater testing to determine if the site's historical use as an auto repair facility had impacted the site. In addition, sample collection was conducted to with key groundwater monitor wells installed as part of historical State-funded assessments to determine if the site was eligible for other program assistance.</p> <p>Results: The Phase II ESA results indicated that no additional/undocumented tanks were present. No significant soil impacts were encountered as part of this investigation. However, Benzene impacts about regulatory cleanup levels were discovered in groundwater in close proximity to the west boundary that were not considered related to the former UST system.</p> <p>A supplemental groundwater sampling event delineated the dissolved-phase benzene impacts to within property boundaries to the west and east.</p> <p>In summary, it was recommended that the potential for inclusion in the State's LSSI program be discussed with the site owner.</p>

Property Name/Address	Total Phase II ESA Fees	Results/Notes
<p>Former D&L Automotive Site Completed April 2017</p> 	<p>\$29,670</p>	<p>Services: included a geophysical survey to rule out the presence of undocumented USTs or other subsurface materials that would warrant additional investigation (such as hydraulic lifts). Soil and groundwater testing was conducted to determine if the site's historical use as an auto repair facility had impacted the site.</p> <p>Results: The geophysical investigation revealed no USTs or large subsurface objects indicative of residual lift structures. Metallic debris was encountered, but attributed to recent demolition activities of the former on-site structure.</p> <p>Soil impacts were encountered above residential cleanup target levels, but below commercial levels. No groundwater impacts were encountered above the State cleanup target level.</p>
<p>Former Heartland Fertilizer Site Completed: May 2018</p> 	<p>\$35,550</p>	<p>Services: The scope of this investigation was two-fold: (1) to supplement findings of previous assessment activity conducted on the north half of this site in 2012, a limited scope was conducted to confirm the locations of highest impacts, and (2) to investigate the potential for soil and groundwater impacts within the south parcel and possibly determine the source of the impact previously identified within the north half of the study area. Impacts were suspected to be associated with historical and uses that included a railroad yard with bulk petroleum storage, and later use as a fertilizer plant.</p> <p>Results: Subsurface impacts to both soil and groundwater were encountered above regulatory cleanup target levels. All documented impacts to-date remain attributable to historical on-site activities.</p>

Property Name/Address	Total Phase II ESA Fees	Results/Notes
South Florida Museum Completed: November 2017 	\$18,500	<p>Services: Soil and groundwater sampling was conducted to determine if impacts were present in relation to a historical on-site heating oil tank, as well as adjacent/nearby historical gas stations and auto repair facilities.</p> <p>Challenges/Limitations: Active facility with limited access. Field activities had to be coordinated with on-site personnel to meet a limited time-frame that would allow optimal access, while not hindering public access to the facility or parking. Scope also had to be completed within a short time-frame (including QAPP preparation and approval).</p> <p>Results: Analysis of the collected soil and groundwater samples revealed no impacts above regulatory cleanup criteria.</p>
27th Street East Parcels (Housing Trust Group Site) Completed January 2018 	\$24,895	<p>Services: Soil and groundwater testing was conducted to determine if impacts were present associated with a historical on-site agricultural use (citrus grove), adjacent railroad track and former golf range. A geophysical investigation was also conducted to determine if tanks were present.</p> <p>Limitations: Heavy vegetation required creative access for drilling activities. Scope also had to be completed within a relatively short time-frame for the proposed sales transaction.</p> <p>Results: The Phase II ESA results indicated that none of the tested contaminants of concern were present in on-site media above regulatory cleanup criteria. In addition, no subsurface tanks associated with the former driving range were encountered during the geophysical investigation.</p>

Property Name/Address	Total Phase II ESA Fees	Results/Notes
<p>Former Groover Market Site Completed July 2018</p> 	<p>\$8,040</p>	<p>Services: Due to budget limitations, soil and groundwater testing was conducted to determine if impacts were present associated historical on-site petroleum storage systems to determine if the site would be eligible for a State-funded petroleum program. In addition, a geophysical investigation was conducted to determine if residual USTs remained in close proximity to the northwest corner of the site.</p> <p>Results: The Phase II ESA results indicated a dissolved-phase impacts of Naphthalene was present in close proximity to a former dispenser island.</p> <p>Results: The Phase II ESA results indicated that none of the tested contaminants of concern were present in on-site media above regulatory cleanup criteria.</p>

3 Project Expenditures

3.1 Budget Summary

Initial/Work Plan Budget		
Budget Category	Hazardous Funding	Petroleum Funding
a. Personnel	\$5,000.00	\$5,000.00
b. Fringe Benefits	\$0.00	\$0.00
c. Travel	\$7,000.00	\$6,000.00
d. Equipment	\$0.00	\$0.00
e. Supplies	\$1,000.00	\$1,000.00
f. Contractual	\$287,000.00	\$188,000.00
g. Construction	\$0.00	\$0.00
h. Other (Education)	\$0.00	\$0.00
Total	\$300,000.00	\$200,000.00
Expended Funds – Hazardous		
Budget Category	Expended	Amount Remaining
a. Personnel	\$5,500.69	(\$500.69)
b. Fringe Benefits	\$0.00	\$0.00
c. Travel	\$2,396.97	\$4,603.03
d. Equipment	\$0.00	\$0.00
e. Supplies	\$3,147.09	(\$2,147.09)
f. Contractual	\$287,000.00	\$0.00
g. Construction	\$0.00	\$0.00
h. Other (Education)	\$1,955.22	(\$1,955.22)
Total	\$299,999.97	\$0.03
Expended Funds – Petroleum		
Budget Category	Expended	Amount Remaining
a. Personnel	\$5,806.97	(\$806.97)
b. Fringe Benefits	\$0.00	\$0.00
c. Travel	\$3,747.23	\$2,252.77
d. Equipment	\$0.00	\$0.00
e. Supplies	\$784.61	\$215.39
f. Contractual	\$188,000.00	\$0.00
g. Construction	\$0.00	\$0.00
h. Other (Education)	\$1,660.00	(\$1,660.00)
Total	\$199,998.81	\$1.19

In summary; all funds were expended, with the exception of \$1.22.

A table depicting site and project-specific expenditures related to the contractual portion of this CA (\$475,000 of the \$500,000) is included as **Attachment B**.

The final SF425 is included as **Attachment C**.

3.2 MBE/WBE Utilization Reporting

The following table summarizes project reporting for MBE/WBE utilization via EPA Form 5700-52A. The form was submitted annually (each October) during the life of the grant:

<i>Reporting Period</i>	<i>MBE \$</i>	<i>WBE \$</i>	<i>Total Reported</i>
October 2016	\$0.00	\$0.00	\$0.00
October 2017	\$28,833.28	\$0.00	\$28,833.28
October 2018	\$34,496.00	\$0.00	\$34,496.00
Totals	\$63,329.28	\$0.00	\$63,329.28

In summary, the total reported MBE/WBE utilization represents approximately 13% of the overall CA funding of \$500,000.

A copy of the three issued DBE/MBE Reporting Forms is included as **Attachment D**.

4 Project Accomplishments

Project accomplishments included:

- The County successfully and efficiently expended 100 percent of their available Cooperative Agreement funds to complete 26 Phase I ESAs and 8 Phase II ESAs; which is in-line with the approved 2015 Work Plan; given that many of the Phase I ESAs also included additional services (such as asbestos and lead-based paint screenings).
- Properties assessed as part of this Cooperative Agreement were located within the target areas identified within the Brownfields Application and Work Plan.
- Extensive reuse planning that included community visioning and outreach was completed within the time and budget constraints of the CA.
- All work was completed and invoiced within the allotted funding schedule. In addition, this close-out report is being submitted ahead of schedule.

Above and beyond....

Connor Park (Former Edenfield Property) Concept Planning:

To further assist the City of Palmetto with redevelopment of the former Edenfield property (the former location of industrial land use with a railroad spur); funds were allocated for the provide stormwater concept planning. This included preliminary and final concept guidance related to storwater improvements; including rain gardens, treatment areas for wetland impacts, stream restoration, and suggestions for stormwater infrastructure to re-route runoff from the west into the proposed facilities.

Other features considered included conversion of impervious walkways and parking areas to pervious materials, educational signage to further reduce stormwater pollutants.



Minnie Rogers Plaza – Highest and Best Use Analysis:



This analysis was conducted in respect to the location's market area, size/shape, access, usability, utilities, etc.; all in consideration of available data (including the Phase I ESA conducted as part of this CA) and site inspections.

The analysis concluded that the site was suitable for a wide variety of uses (residential, office, hotel, service-retail, mixed-use) and included a discussion regarding the use for a moderate-sized grocery store. The analysis also included residential development scenarios with anticipated construction costs.

Community Vision Plans:

Working with the University of South Florida (USF) Center for Brownfields Research through the Florida Center for Community Design & Research / School of Architecture, and Urban Planning Solutions, a series of community visions and program strategies were completed for three neighborhoods within unincorporated Manatee County (Samoset, Pride Park/15th Street East Community, and Midtown Manatee).

Graphic productions were completed by a team of graduate students enrolled in USF's Architecture, Urban and Community Design and/or Community Design and Urban Regional Planning programs. Efforts by the students and faculty included:

- Generating and coordinating base community design information related to identified brownfields conditions in the three focus areas.
- Assisting with community engagement and facilitation at project workshops
- Coordination of citizen input and ideas
- Generation and refinement of community design concepts
- Development of project graphics (including process graphics that reflected community preferences, master plan graphics and renderings of envisioned physical conditions)
- Coordination of graphics for final project documents/presentations

The project team provided the following:

- Community Data Collection and Stakeholder Interviews: This included review of existing community data provided by the County (including regulatory database inventories) to determine input needed from the community through outreach and engagement. The project team worked closely with County Staff to develop a list of appropriate stakeholders to interview. The interviews were held to obtain public input to shape the vision plan and program strategies.
- Preliminary Concept Planning & Review of Priority Problems and Needs: This included a review of the findings from the preliminary data collection task and the stakeholder Interviews. Draft images were prepared for community input
- Development of a Preliminary Vision Plan and Program Strategies: The Team developed a Preliminary Vision Plan and Program Strategy based on the input from the different community residents, County staff, stakeholder interviews and the Preliminary Concept Planning & Review of Priority Problems and Needs. This Preliminary Visioning Plan and Program Strategies were presented to the County and included the summary of outreach and engagement activities utilized to formulate the Preliminary Visioning Plan and Program Strategies and a list of potential funding sources and resources to assist community residents in implementing the priority projects identified within each community.

The final report included three stand-alone community vision plans that were concise and easily reproducible for community use. In addition to the narrative portions of the reports, each included a range of graphics depicting existing conditions/problems, concept drawings, and renderings depicting a long-term vision for growth and redevelopment. In addition to the final project report, the team also generated a list of program strategies aligned with the County's Comprehensive Plan, Southwest District Plan, Brownfields, CDBG, housing programs, and other initiatives relevant to the three focus areas.



Attachment A

Copy of ACRES Cooperative Agreement Home Page

COOPERATIVE AGREEMENT HOME

Profile Information

Manatee County Board of Commissioners

Cooperative Agreement #: BF00D32615

State: FL

Cooperative Agreement Type: Assessment

Announcement Year: FY15

Award Date: 09/31/2015

Initial Project Period: 10/01/2015 to 09/30/2018

Current POP End Date:

Status: ☒ Open Cooperative Agreement

Funding Source: Regionally Funded

Total Funded: \$500,000.00

Funding Type: Petroleum, Hazardous

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Cooperative Agreement Contact

Primary Reviewer/Contact: [?](#)

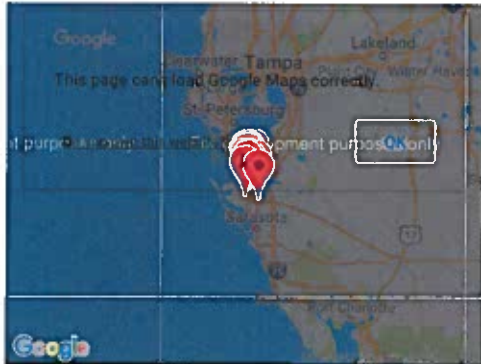
Barbara Alfano (EPA Regional Brownfields Team)

alfano_barbara@epa.gov 404-562-89231

Pre-POP Authorization

This Cooperative Agreement does not have Pre-POP authorization.

Properties Addressed By This Cooperative Agreement

City: State: [Filter List](#)[Clear Filter](#)

Property

Actions [?](#)Status [?](#)

Current Owner

Palmetto - Shell Station Site

[\(Property Home\)](#)[Submission Archive](#)[Enter Data](#)

Approved

None

9th Avenue East Properties

[\(Property Home\)](#)[Submission Archive](#)[Enter Data](#)

Approved

None

Palmetto - Former Heartland Fertilizer

[\(Property Home\)](#)[Submission Archive](#)[Enter Data](#)

Approved

None

Bradenton - Grocery Store Site

[\(Property Home\)](#)[Submission Archive](#)[Enter Data](#)

Approved

None

Palmetto - Riverside North Properties

[\(Property Home\)](#)[Submission Archive](#)[Enter Data](#)

Approved

None

Palmetto - 1620 8th Avenue Site

[\(Property Home\)](#)[Submission Archive](#)[Enter Data](#)

Approved

None

Former Edenfield Property

[\(Property Home\)](#)[Submission Archive](#)[Enter Data](#)

Approved

None

[Enter Data](#)

Approved

None

Property	Actions ?	Status ?	Current Owner
Palmetto 4th Street Site (Property Home) (Submission Archive)			
HHHT Auto Site (Property Home) (Submission Archive)	Enter Data	Approved	None
Haben Blvd - Proposed Hotel Site (Property Home) (Submission Archive)	Enter Data	Approved	None
Proposed Community Garden Site - Bradenton (Property Home) (Submission Archive)	Enter Data	Approved	None
Former D&L Automotive (Property Home) (Submission Archive)	Enter Data	Submitted	Barbara Alfano (EPA)
Proposed Oneco Concrete Site (Property Home) (Submission Archive)	Enter Data	Approved	None
Love Apartments Site (Property Home) (Submission Archive)	Enter Data	Approved	None
600 8th & 525 7th Aves (Property Home) (Submission Archive)	Enter Data	Approved	None
Palmetto - Covey Trailer Site (Property Home) (Submission Archive)	Enter Data	Submitted	Barbara Alfano (EPA)
South Florida Museum (Property Home) (Submission Archive)	Enter Data	Submitted	Barbara Alfano (EPA)
GB Stoneworks Site (Property Home) (Submission Archive)	Enter Data	Submitted	Barbara Alfano (EPA)
Former Chemistry Hall Labs (Property Home) (Submission Archive)	Enter Data	Submitted	Barbara Alfano (EPA)
27th Street East Parcels (Property Home) (Submission Archive)	Enter Data	Submitted	Barbara Alfano (EPA)
1009 8th Street (Property Home) (Submission Archive)	Enter Data	Approved	None
Pinzon LLC Site (Property Home) (Submission Archive)	Enter Data	Approved	None
102 1st Street East (Property Home) (Submission Archive)	Enter Data	Approved	None
Former Groover Market Site (Property Home) (Submission Archive)	Enter Data	Approved	None
Palmetto - 8th Ave Boatyard (Property Home) (Submission Archive)	Enter Data	Approved	None
HTG - 53rd Avenue Site (Property Home) (Submission Archive)	Enter Data	Approved	None

Add Property to this Cooperative Agreement

Assessment Activities					
Property	EPA Funding	Completion Date	Activity	Actions ?	Status ?
HHHT Auto Site	\$3,500.00	09/23/2016	Phase I Environmental Assessment	Enter Data	Approved
Haben Blvd - Proposed Hotel Site	\$12,300.00	12/02/2016	Phase I Environmental Assessment	Enter Data	Approved
Former Edenfield Property	\$3,500.00	12/05/2016	Phase I Environmental Assessment	Enter Data	Approved
Proposed Community Garden Site - Bradenton	\$3,500.00	12/22/2016	Phase I Environmental Assessment	Enter Data	Approved
Former D&L Automotive	\$3,500.00	01/27/2017	Phase I Environmental Assessment	Enter Data	Submitted

Property	EPA Funding	Completion Date	Activity	Actions ?	Status ?
HHHT Auto Site	\$24,350.00	01/18/2017	Phase II Environmental Assessment	Enter Data	Approved
Palmetto - Riverside North Properties	\$3,500.00	02/27/2017	Phase I Environmental Assessment	Enter Data	Approved
Proposed Oneco Concrete Site	\$3,500.00	02/27/2017	Phase I Environmental Assessment	Enter Data	Approved
Palmetto - Shell Station Site	\$3,500.00	03/03/2017	Phase I Environmental Assessment	Enter Data	Approved
Haben Blvd - Proposed Hotel Site	\$16,650.00	05/18/2017	Phase II Environmental Assessment	Enter Data	Approved
Love Apartments Site	\$8,500.00	04/30/2017	Phase I Environmental Assessment	Enter Data	Approved
600 8th & 525 7th Aves	\$3,500.00	06/29/2017	Phase I Environmental Assessment	Enter Data	Approved
Palmetto - Covey Trailer Site	\$3,500.00	06/21/2017	Phase I Environmental Assessment	Enter Data	Submitted
Palmetto 4th Street Site	\$3,500.00	07/13/2017	Phase I Environmental Assessment	Enter Data	Approved
South Florida Museum	\$3,500.00	10/12/2017	Phase I Environmental Assessment	Enter Data	Submitted
Palmetto - Covey Trailer Site	\$36,450.00	10/31/2017	Phase II Environmental Assessment	Enter Data	Submitted
GB Stoneworks Site	\$3,200.00	10/31/2017	Phase I Environmental Assessment	Enter Data	Submitted
Palmetto - 1620 8th Avenue Site	\$3,500.00	10/24/2017	Phase I Environmental Assessment	Enter Data	Approved
Former Chemistry Hall Labs	\$5,900.00	12/04/2017	Phase I Environmental Assessment	Enter Data	Submitted
27th Street East Parcels	\$3,500.00	12/15/2017	Phase I Environmental Assessment	Enter Data	Submitted
Palmetto - Former Heartland Fertilizer	\$3,500.00	02/08/2018	Phase I Environmental Assessment	Enter Data	Approved
1009 8th Street	\$7,190.00	02/22/2018	Phase I Environmental Assessment	Enter Data	Approved
Pinzon LLC Site	\$3,500.00	02/22/2018	Phase I Environmental Assessment	Enter Data	Approved
102 1st Street East	\$3,500.00	02/20/2018	Phase I Environmental Assessment	Enter Data	Approved
Former Groover Market Site	\$3,500.00	04/02/2018	Phase I Environmental Assessment	Enter Data	Approved
Palmetto - 8th Ave Boatyard	\$3,500.00	03/07/2018	Phase I Environmental Assessment	Enter Data	Approved
HTG - 53rd Avenue Site	\$3,500.00	03/30/2018	Phase I Environmental Assessment	Enter Data	Approved
Palmetto - Former Heartland Fertilizer	\$35,550.00	05/04/2018	Phase II Environmental Assessment	Enter Data	Approved
Palmetto - Covey Trailer Site	\$4,300.00	06/01/2018	Supplemental Assessment	Enter Data	Submitted
Former Groover Market Site	\$8,040.00	07/16/2018	Phase II Environmental Assessment	Enter Data	Approved
9th Avenue East Properties	\$3,500.00	09/13/2018	Phase I Environmental Assessment	Enter Data	Approved
Bradenton - Grocery Store Site	\$3,500.00	09/13/2018	Phase I Environmental Assessment	Enter Data	Approved
South Florida Museum	\$18,500.00	11/14/2017	Phase II Environmental Assessment	Enter Data	Submitted
Former Chemistry Hall Labs	\$6,055.00	12/13/2017	Phase II Environmental Assessment	Enter Data	Submitted
27th Street East Parcels	\$24,895.00	01/29/2018	Phase II Environmental Assessment	Enter Data	Submitted
Former D&L Automotive	\$29,670.00	05/17/2017	Phase II Environmental Assessment	Enter Data	Submitted

EPA Assessment Funding: \$315,050.00

Leveraged Funding ? : \$0.00

Total Funding: \$315,050.00

NOTE: Funding marked for deletion not included in totals

Cleanup Activities

There are no Cleanup Activities for this Cooperative Agreement.

Institutional & Engineering Controls

Property	Are ICs Required?	IC In Place	Are ECs Required?	EC In Place	Ready for Reuse?
Palmetto - Shell Station Site	Unknown	No	Unknown	No	No
9th Avenue East Properties	No	No	No	No	Yes*, 0.90 acres
Palmetto - Former Heartland Fertilizer	Unknown	No	Unknown	No	No
Bradenton - Grocery Store Site	No	No	No	No	Yes*, 3.50 acres
Palmetto - Riverside North Properties	Unknown	No	No	No	No
Palmetto - 1620 8th Avenue Site	No	No	No	No	Yes*, 0.46 acres
Former Edenfield Property	Yes	No	No	No	No
Palmetto 4th Street Site	Unknown	No	Unknown	No	No
HHHT Auto Site	Unknown	No	Unknown	No	No

Property	Are ICs Required?	IC In Place	Are ECs Required?	EC In Place	Ready for Reuse?
Proposed Oneco Concrete Site	Unknown	No	Unknown	No	No
Haben Blvd - Proposed Hotel Site	No	No	No	No	Yes, 11.37 acres
Proposed Community Garden Site - Bradenton	Unknown	No	Unknown	No	No
Former D&L Automotive	Unknown	No	Unknown	No	No
Love Apartments Site	No	No	No	No	Yes, 1.59 acres
600 8th & 525 7th Aves	Unknown	No	No	No	No
GB Stoneworks Site	No	No	No	No	Yes, 1.00 acres
Former Chemistry Hall Labs	Unknown	No	Unknown	No	No
27th Street East Parcels	No	No	No	No	Yes, 12.00 acres
1009 8th Street	No	No	No	No	Yes, 0.23 acres
Pinzon LLC Site	No	No	No	No	Yes, 13.00 acres
102 1st Street East	No	No	No	No	Yes, 1.00 acres
South Florida Museum	No	No	No	No	Yes, 2.50 acres
Palmetto - Covey Trailer Site	Unknown	No	Unknown	No	No
Former Groover Market Site	Unknown	No	Unknown	No	No
Palmetto - 8th Ave Boatyard	Unknown	No	Unknown	No	No
HTG - 53rd Avenue Site	Yes	Yes	No	No	Yes, 16.82 acres

Properties Ready for Reuse: 9

Total Acres Ready for Reuse: 59.51

NOTE: Properties marked with an asterisk in the Ready for Reuse column are counted under another Cooperative Agreement. Their acre values are not included in the totals listed above.

Redevelopment and Other Leveraged Accomplishments

There are no Redevelopments for this Cooperative Agreement.

Attachment B

Site & Budget Tracking Sheet (Contractual Expenditures)



Site/Budget Progress Tracking (09/30/2018)



Site / Address	Parcel ID	App	Site Acc.	Task	County Work Order # and Associated \$										Comments	
					WO 1	CO 1	CO2	CO3	CO4	CO5	CO6	CO7	CO8	CO9	CO10	
Bradenton																
Community Garden Site / 1300 3rd Street West (3A)	4343000259	✓	✓	Phase I ESA	\$3,500.00											Completed - RECs identified
				Phase II ESA											Declined by property owner	
Love Apartments / Lincoln Village 34 unit complex (3B) Phase 1 cost includes asbestos	4593300009 4596700007 4597200007	✓	✓	Phase I ESA	\$8,500.00											Completed: no RECs, asbestos identiied
201 & 210 13th Avenue W (3C)	4342500809	✓	✓	Phase I ESA	\$3,500.00											Completed, no new RECs identified
MLK Mixed Development: Bryant Commons (3D)	7 parcels	✓	✓	Phase I ESA	\$7,300.00								-\$3,800.00			Complted, no RECs identified
South Florida Museum (3T)		✓	✓	Phase I ESA						\$3,500.00						Completed - RECs identified
				QAPP / H&SP						\$3,200.00						
				Phase II ESA						\$15,300.00					Field work completed	
Housing Trust: 1201 27th Street East (12 acres)	1387000050 1387200007	✓	✓	Phase I ESA						\$3,500.00						
				QAPP / H&SP						\$3,200.00					Completed and approved	
				Phase II ESA						\$21,695.00					Field work completed	
Housing Trust: 650 6th Avenue East	3176700007	✓	✓	Phase I ESA								\$5,900.00				Phase I ESA (included asbestos) RECs identified
				QAPP / H&SP						\$3,200.00					Complete and approved	
				Phase II ESA						\$30,750.00		-\$27,895.00			Cancelled, fees to be applied for GeoView and Coordination	
Palmetto																
1505 8th Avenue West: HHHT Auto (3E)	2663700009	✓	✓	Phase I ESA	\$3,500.00											Phase I ESA Completed/Submitted (RECs identified)
				QAPP / H&SP		\$3,200.00									QAPP Approved	
				Phase II ESA		\$21,150.00									Phase II ESA completed	
Palmetto Hotel Site, 1 Haben Boulevard (3F)	2604500005	✓	✓	Phase I ESA	\$3,500.00											Phase 1 Completed
				Geotech Survey			\$8,800.00								Completed	
				QAPP / H&SP				\$3,200.00							Completed / approved by EPA	
				Phase II ESA				\$13,450.00							Completed	
Pinzon LLC Site 2: US 41/7th (3L)	2603600053	✓	✓	Phase I ESA				\$3,500.00								Report near completion (may wait for Covey Supp Results)
Former Edenfield Property / 505 5th Street West (3G)	2773100009	✓	✓	Phase I ESA	\$3,500.00											Completed
Tomato Growers Parcel /adjacent to Edenfield (3M)				Phase I ESA				\$3,500.00								Completed
Riverside Property / 325 8th Ave W, 320 9th Ave W & 834 Riverside Drive (3H)	3113800059 3115000006 3117300008	✓	✓	Phase I ESA	\$3,500.00											Completed
Former Shell Station Site / 301 8th Avenue W (3I)	3115600003	✓	✓	Phase I ESA	\$3,500.00											Completed
525 & 600 8th Avenue West (ELC Site)	2783100106	✓	✓	Phase I ESA					\$3,500.00							Completed - RECs identified from off-site sources
1009 8th Street West w/asb (CO5 = geophysical survey)	2703300000	✓	✓	Phase I ESA					\$5,200.00	\$1,990.00						Stie Visit Complete - Asbestos needed (now that CRA owns)
120 7th Street W (GB Stoneworks)	2603610052	✓	✓	Phase I ESA					\$3,200.00							Phase I ESA Completed - May hold pending adjacent Ph 2
711 US Highway 301 (Covey Cargo Trailer)	2603800109	✓	✓	Phase I ESA					\$3,500.00							Completed: RECs identified
				QAPP / H&SP						\$3,200.00					Completed & approved	
				Phase II ESA						\$33,250.00					Completed (supplemental assessment recommended)	
				Supp Sampling				\$4,300.00						Completed (recommending inclusion in State program)		
1620 8th Avenue West, McGuire Property (CO4 TBD)	2424600009	✓	✓	Phase I ESA					\$3,500.00							Completed (no RECs identified)
917 11th: Former Heartland Fertilizer Site (CO4 TBD)	9000003186	✓	✓	Phase I ESA					\$3,500.00							Completed - RECs identified
				QAPP / H&SP										\$3,200.00		
				Phase II ESA									\$32,350.00			
314 8th Avenue West	3110200007 3110100009	✓	✓	Phase I ESA							\$3,500.00		\$2,250.00	-\$2,250.00		Completed
GDAWG Ventures, 102 1st Street East (CO6 TBD)	2581600809	✓	✓	Phase I ESA							\$3,500.00					
RKW Properties (cancelled project)													\$9,000.00	-\$9,000.00		Project Cancelled
Unincorporated Manatee County																
3710 14th Street West: Former D&L Auto Repair (3J)	4895300004	✓	✓	Phase I ESA		\$3,500.00										Completed (RECs identified)
				QAPP / H&SP				\$3,200.00							Completed and approved by EPA	
				Phase II ESA				\$26,470.00							Completed - minor impacts found	
2324 20th Avenue Site (3K)	779001609	✓	✓	Phase I ESA		\$3,500.00					\$3,500.00					Completed
Groover Market: 111, 115 & 119 17th St W, Palmetto (3Y)	2588200002	✓	✓	Phase I ESA												Completed - RECs identified
				QAPP / H&SP											\$800.00	Approved
				Phase II ESA											\$7,240.00	Completed
Affordable Housing: 3505 53rd Ave E, Bradenton (3Z)	1696500055	✓	✓	Phase I ESA									\$3,500.00			Completed - CREC identified (no additional assessment needed)



Site/Budget Progress Tracking (09/30/2018)



Site / Address	Parcel ID	App	Site Acc.	Task	County Work Order # and Associated \$								Comments	
Misc														
Brownfields Grant Programmatic Support					\$20,000.00								-\$3,000.00	Reduction to complete Grover Market Phase 2
Generic QAPP					\$4,500.00									Completed and approved by EPA 11/16/2016
Community Visioning & Planning									\$66,000.00					Completed and submitted
Brownfield Inventories								\$24,750.00						Completed and submitted
Minnie Rogers Site Highest & Best Use										\$27,700.00				Completed and submitted
Edenfield Park Stormwater Reuse Planning											\$20,000.00			Completed and submitted
TBD Phase I ESA(s)										\$3,500.00			-\$3,500.00	Holding place for future Phase I ESAs

Totals	\$64,800.00	\$31,350.00	\$8,800.00	\$53,320.00	\$26,700.00	\$70,190.00	\$93,745.00	\$66,000.00	\$46,605.00	\$11,950.00	\$1,540.00
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COs Approved	\$475,000.00
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Total w/all Cos	\$475,000.00
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Total Assessment Dollars	\$315,050.00	(matches ACRES)
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Attachment C

Final Federal Financial Report (SF425)

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted United States Environmental Protection Agency		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) <div style="text-align: center; font-size: 1.2em; font-weight: bold;">BF-00D32615</div>			Page of <div style="text-align: center;">1 pages</div>																									
3. Recipient Organization (Name and complete address including Zip code) <div style="text-align: center;"> Manatee County 1112 Manatee Avenue West Bradenton, FL 34205-1000 </div>																														
4a. DUNS Number 77594810	4b. EIN 596000-727	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) EPA Brownfields Grant	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Final	7. Basis of Accounting X Cash <input type="checkbox"/> Accrual																										
8. Project/Grant Period From: (Month, Day, Year) <div style="text-align: center;">10/1/2014</div>			To: (Month, Day, Year) <div style="text-align: center;">12/31/2018</div>		9. Reporting Period End Date (Month, Day, Year) <div style="text-align: center;">12/31/2018</div>																									
10. Transactions (Use lines a-c for single or multiple grant reporting) Federal Cash (To report multiple grants, also use FFR Attachment): a. Cash Receipts b. Cash Disbursements c. Cash on Hand (line a minus b) (Use lines d-o for single grant reporting) Federal Expenditures and Unobligated Balance: d. Total Federal funds authorized e. Federal share of expenditures f. Federal share of unliquidated obligations g. Total Federal share (sum of lines e and f) h. Unobligated balance of Federal funds (line d minus g)					Cumulative \$500,000.00 \$401,328.78 \$98,670.00 \$499,998.78 \$1.22																									
Recipient Share: i. Total recipient share required j. Recipient share of expenditures k. Remaining recipient share to be provided (line i minus j)																														
Program Income: l. Total Federal program income earned m. Program income expended in accordance with the deduction alternative n. Program income expended in accordance with the addition alternative o. Unexpended program income (line l minus line m or line n)																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">11. Indirect Expense</th> <th style="width: 10%;">a. Type</th> <th style="width: 10%;">b. Rate</th> <th style="width: 10%;">c. Period From</th> <th style="width: 10%;">Period To</th> <th style="width: 10%;">d. Base</th> <th style="width: 10%;">e. Amount Charged</th> <th style="width: 10%;">f. Federal Share</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5" style="text-align: right;">g. Totals:</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share									g. Totals:							
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share																							
g. Totals:																														
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.																														
13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)																														
a. Typed or Printed Name and Title of Authorized Certifying Official Geri Lopez, Director, Redevelopment & Economic Opportunity					c. Telephone (Area code, number and extension) <div style="text-align: right;">(941) 749-3029</div>																									
b. Signature of Authorized Certifying Official 					d. Email address <div style="text-align: right;">geri.lopez@mymanatee.org</div>																									
					e. Date Report Submitted (Month, Day, Year) <div style="text-align: right;">12/5/2018</div>																									
14. Agency use only: Federal Share Calculation 100.00% Standard Form 425 OMB Approval Number 0348-0061 Expiration Date: 02/28/2015																														

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0060), Washington, DC 20503.

Attachment D

MBE/WBE Reporting Forms (5700-52A)



**U.S. ENVIRONMENTAL PROTECTION AGENCY
MBE/WBE UTILIZATION UNDER FEDERAL GRANTS
AND COOPERATIVE AGREEMENTS**

FOR COOPERATIVE AGREEMENTS OR OTHER FEDERAL FINANCIAL ASSISTANCE WHERE THE COMBINED TOTAL OF FUNDS BUDGETED FOR PROCURING SUPPLIES, EQUIPMENT, CONSTRUCTION OR SERVICES EXCEED \$150,000. PART 1: PLEASE REVIEW INSTRUCTIONS BEFORE COMPLETING																							
1A. FEDERAL FISCAL YEAR (Oct 1 - Sep 30) <u>2016</u>			1B. REPORT TYPE <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Last Report (Project completed)																				
1C. REVISION OF A PRIOR YEAR REPORT? <input checked="" type="radio"/> No <input type="radio"/> Yes, Year _____ IF YES, BRIEFLY DESCRIBE THE REVISIONS YOU ARE MAKING:																							
2A. EPA FINANCIAL ASSISTANCE OFFICE ADDRESS (ATTN: DBE COORDINATOR) EPA Region 4 61 Forsyth Street, Atlanta GA 30303-8960			3A. RECIPIENT NAME AND ADDRESS Manatee County Board of Commissioners 1112 Manatee Avenue West Bradenton, FL 34205																				
2B. EPA DBE COORDINATOR Name: Charles Hayes Email: hayes.charles@epa.gov Phone: (404) 562-8377 Fax:			3B. RECIPIENT REPORTING CONTACT Name: Cheri Coryea Address: 1112 Manatee Avenue West; Bradenton FL 34205 Phone: 941 749-3029 Email: cheri.coryea@mymanatee.org																				
4A. FINANCIAL ASSISTANCE AGREEMENT ID NUMBER (SRF State Recipients, refer to Instructions for Completion of blocks 4A, 5A and 5C) 00D32615			4B. FEDERAL FINANCIAL ASSISTANCE PROGRAM TITLE OR CFDA NUMBER: CDFA 66.818																				
5A. TOTAL ASSISTANCE AGREEMENT AMOUNT EPA Share: \$ <u>500,000.00</u> Recipient Share: \$ <u>0.00</u> <input type="checkbox"/> N/A (SRF Recipient)			5B. If NO procurements and NO accomplishments were made this reporting period (by the recipients, sub-recipients, loan recipients, and prime contractors), CHECK and SKIP to Block No. 7. (Procurements are all expenditures through contract, order, purchase, lease or barter of supplies, equipment, construction, or services needed to complete Federal assistance programs. Accomplishments, in this context, are procurements made with MBEs and/or WBEs.) <input type="checkbox"/>																				
5C. Total Procurements This Reporting Period (Only include amount not reported in any prior reporting period) Total Procurement Amount \$ <u>64,800.00</u> (Include total dollar values awarded by recipient, sub-recipients and SRF loan recipients, including MBE/WBE expenditures.)																							
5D. Were sub-awards issued under this assistance agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> Were contracts issued under this assistance agreement? Yes <input checked="" type="radio"/> No <input type="radio"/>																							
5E. MBE/WBE Accomplishments This Reporting Period Actual MBE/WBE Procurement Accomplished (Include total dollar values awarded by recipient, sub-recipients, SRF loan recipients and Prime Contractors.) <table border="1"><thead><tr><th></th><th>Construction</th><th>Equipment</th><th>Services</th><th>Supplies</th><th>Total</th></tr></thead><tbody><tr><td>\$MBE:</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>0.00</td></tr><tr><td>\$WBE:</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>0.00</td></tr></tbody></table>							Construction	Equipment	Services	Supplies	Total	\$MBE:	_____	_____	_____	_____	0.00	\$WBE:	_____	_____	_____	_____	0.00
	Construction	Equipment	Services	Supplies	Total																		
\$MBE:	_____	_____	_____	_____	0.00																		
\$WBE:	_____	_____	_____	_____	0.00																		
6. COMMENTS: (If no MBE/WBE procurements, please summarize how certified MBEs/WBEs were notified of the opportunities to compete for the procurement dollars entered in Block 5C and why certified MBEs/WBEs were not awarded any procurements during this reporting period.) Published request for proposal for professional environmental engineering services; procurement to date represents initial work assignment for selected contractor.																							
7. NAME OF RECIPIENT'S AUTHORIZED REPRESENTATIVE Cheri Coryea			TITLE Director, Neighborhood Services Department																				
8. SIGNATURE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE <i>Elaire Maholty for Cheri Coryea</i>			DATE October 28, 2016																				



**U.S. ENVIRONMENTAL PROTECTION AGENCY
MBE/WBE UTILIZATION UNDER FEDERAL GRANTS
AND COOPERATIVE AGREEMENTS**

FOR COOPERATIVE AGREEMENTS OR OTHER FEDERAL FINANCIAL ASSISTANCE WHERE THE COMBINED TOTAL OF FUNDS BUDGETED FOR PROCURING SUPPLIES, EQUIPMENT, CONSTRUCTION OR SERVICES EXCEED \$150,000.

PART 1: PLEASE REVIEW INSTRUCTIONS BEFORE COMPLETING

1A. FEDERAL FISCAL YEAR (Oct 1- Sep 30) 20 <u>17</u>		1B. REPORT TYPE <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Last Report (Project completed)			
1C. REVISION OF A PRIOR YEAR REPORT? <input checked="" type="radio"/> No <input type="radio"/> Yes, Year _____ IF YES, BRIEFLY DESCRIBE THE REVISIONS YOU ARE MAKING:					
2A. EPA FINANCIAL ASSISTANCE OFFICE ADDRESS (ATTN: DBE COORDINATOR) EPA Region 4 61 Forsyth Street SW, Atlanta, GA 30303-8960		3A. RECIPIENT NAME AND ADDRESS Manatee County (on behalf of the Manatee Coalition Grant Program) 1112 Manatee Avenue West, Suite 510, Bradenton FL 34205			
2B. EPA DBE COORDINATOR Name: Connie Rutland (interim recipient) & General MBE/WBE mailbox Email: rutland.connie@epa.gov & R4epagrantsmbewbereporting@epa.gov Phone: n/a Fax: n/a		3B. RECIPIENT REPORTING CONTACT Name: Ivan Groom, Redevelopment Coordinator Address: 1112 Manatee Avenue W, Bradenton FL 34205 Phone: 941-749-3029, x 6232 Email: ivan.groom@mymanatee.org			
4A. FINANCIAL ASSISTANCE AGREEMENT ID NUMBER (SRF State Recipients, refer to Instructions for Completion of blocks 4A, 5A and 5C)		4B. FEDERAL FINANCIAL ASSISTANCE PROGRAM TITLE OR CFDA NUMBER: BF-00D32615-0			
5A. TOTAL ASSISTANCE AGREEMENT AMOUNT EPA Share: \$ <u>500,000.00</u> Recipient Share: \$ <u>0.00</u> <input type="checkbox"/> N/A (SRF Recipient)		5B. If NO procurements and NO accomplishments were made this reporting period (by the recipients, sub-recipients, loan recipients, and prime contractors), CHECK and SKIP to Block No. 7. (Procurements are all expenditures through contract, order, purchase, lease or barter of supplies, equipment, construction, or services needed to complete Federal assistance programs. Accomplishments, in this context, are procurements made with MBEs and/or WBEs.) <input type="checkbox"/>			
5C. Total Procurements This Reporting Period (Only include amount not reported in any prior reporting period) Total Procurement Amount \$ <u>120,170.00</u> (Include total dollar values awarded by recipient, sub-recipients and SRF loan recipients, including MBE/WBE expenditures.)					
5D. Were sub-awards issued under this assistance agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> Were contracts issued under this assistance agreement? Yes <input type="radio"/> No <input checked="" type="radio"/>					
5E. MBE/WBE Accomplishments This Reporting Period Actual MBE/WBE Procurement Accomplished (Include total dollar values awarded by recipient, sub-recipients, SRF loan recipients and Prime Contractors.)					
	Construction	Equipment	Services	Supplies	Total
\$MBE:			<u>28,833.28</u>		<u>28,833.28</u>
\$WBE:			<u>0.00</u>		<u>0.00</u>
6. COMMENTS: (If no MBE/WBE procurements, please summarize how certified MBEs/WBEs were notified of the opportunities to compete for the procurement dollars entered in Block 5C and why certified MBEs/WBEs were not awarded any procurements during this reporting period.) As of the date of the 2016 submittal, one Phase I ESA had been completed. This service did not require any subcontracted services by the prime that would utilize MBE/WBE firms. Phase II ESAs typically include services that utilize MBE/WBE firms.					
7. NAME OF RECIPIENT'S AUTHORIZED REPRESENTATIVE Geraldine C. Lopez			TITLE Director, Redevelopment + Econ. Opp.		
8. SIGNATURE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE 			DATE 10-25-2017		

PART II.

MBE/WBE PROCUREMENTS MADE DURING REPORTING PERIOD

EPA Financial Assistance Agreement Number: _____

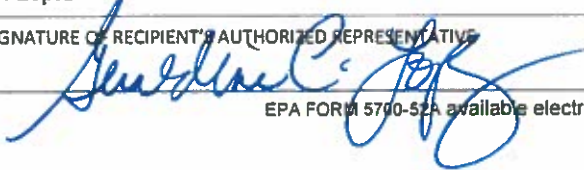
1. Procurement Made By		2. Business Enterprise		3. \$ Value of Procurement	4. Date of Procurement MM/DD/YY	5. Type of Product or Service (Enter Code)	6. Name/Address/Phone Number of MBE/WBE Contractor or Vendor
Recipient	Sub-Recipient and/or SRF Loan Recipient	Prime	Minority	Women			
		✓	✓		12/16/2016	3	ATI Companies 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		03/30/2017	3	ATI Companies 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		03/30/2017	3	ATI Companies 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		02/28/2017	3	Jupiter Environmental Labs 150 S Old Dixie Highway, Jupiter, FL 33458 531-575-0030
		✓	✓		02/28/2017	3	Jupiter Environmental Labs 150 S Old Dixie Highway, Jupiter, FL 33458 531-575-0030
		✓	✓		09/15/2017	3	Jupiter Environmental Labs 150 S Old Dixie Highway, Jupiter, FL 33458 531-575-0030
		✓	✓		09/27/2017	3	Jupiter Environmental Labs 150 S Old Dixie Highway, Jupiter, FL 33458 531-575-0030

Type of Product or Service Codes: 1 = Construction 2 = Supplies 3 = Services 4 = Equipment

Note: Recipients are required to submit MBE/WBE reports to EPA beginning with the Federal fiscal year the recipients receive the award, continuing until the project is completed.



**U.S. ENVIRONMENTAL PROTECTION AGENCY
MBE/WBE UTILIZATION UNDER FEDERAL GRANTS
AND COOPERATIVE AGREEMENTS**

FOR COOPERATIVE AGREEMENTS OR OTHER FEDERAL FINANCIAL ASSISTANCE WHERE THE COMBINED TOTAL OF FUNDS BUDGETED FOR PROCURING SUPPLIES, EQUIPMENT, CONSTRUCTION OR SERVICES EXCEED \$150,000. PART 1: PLEASE REVIEW INSTRUCTIONS BEFORE COMPLETING																							
1A. FEDERAL FISCAL YEAR (Oct 1- Sep 30) <u>2018</u>			1B. REPORT TYPE <input checked="" type="checkbox"/> Annual <input checked="" type="checkbox"/> Last Report (Project completed)																				
1C. REVISION OF A PRIOR YEAR REPORT? <input checked="" type="radio"/> No <input type="radio"/> Yes, Year _____ IF YES, BRIEFLY DESCRIBE THE REVISIONS YOU ARE MAKING:																							
2A. EPA FINANCIAL ASSISTANCE OFFICE ADDRESS (ATTN: DBE COORDINATOR) EPA Region 4 61 Forsyth Street SW, Atlanta, GA 30303-8960			3A. RECIPIENT NAME AND ADDRESS Manatee County (on behalf of the Manatee Coalition Grant Program) 1112 Manatee Avenue West, Suite 510, Bradenton FL 34205																				
2B. EPA DBE COORDINATOR Name: Carole Wallace & General MBE/WBE mailbox Email: wallace.carole@epa.gov & R4epagrantsmbewbereporting@epa.gov Phone: 404-562-8419 Fax: n/a			3B. RECIPIENT REPORTING CONTACT Name: Ivan Groom, Redevelopment Coordinator Address: 1112 Manatee Avenue W, #510, Bradenton FL 34205 Phone: 941-749-3029, x 6232 Email: ivan.groom@mymanatee.org																				
4A. FINANCIAL ASSISTANCE AGREEMENT ID NUMBER (SRF State Recipients, refer to Instructions for Completion of blocks 4A, 5A and 5C)			4B. FEDERAL FINANCIAL ASSISTANCE PROGRAM TITLE OR CFDA NUMBER: BF-00D32615-0																				
5A. TOTAL ASSISTANCE AGREEMENT AMOUNT EPA Share: \$ <u>500,000.00</u> Recipient Share: \$ <u>0.00</u> <input type="checkbox"/> N/A (SRF Recipient)			5B. If NO procurements and NO accomplishments were made this reporting period (by the recipients, sub-recipients, loan recipients, and prime contractors), CHECK and SKIP to Block No. 7. (Procurements are all expenditures through contract, order, purchase, lease or barter of supplies, equipment, construction, or services needed to complete Federal assistance programs. Accomplishments, in this context, are procurements made with MBEs and/or WBEs.) <input type="checkbox"/>																				
5C. Total Procurements This Reporting Period (Only include amount not reported in any prior reporting period) Total Procurement Amount \$ _____ (Include total dollar values awarded by recipient, sub-recipients and SRF loan recipients, including MBE/WBE expenditures.)																							
5D. Were sub-awards issued under this assistance agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> Were contracts issued under this assistance agreement? Yes <input type="radio"/> No <input checked="" type="radio"/>																							
5E. MBE/WBE Accomplishments This Reporting Period Actual MBE/WBE Procurement Accomplished (Include total dollar values awarded by recipient, sub-recipients, SRF loan recipients and Prime Contractors.) <table border="1"><thead><tr><th></th><th>Construction</th><th>Equipment</th><th>Services</th><th>Supplies</th><th>Total</th></tr></thead><tbody><tr><td>\$MBE:</td><td>_____</td><td>_____</td><td>34,496.00</td><td>_____</td><td>34,496.00</td></tr><tr><td>\$WBE:</td><td>_____</td><td>_____</td><td>0.00</td><td>_____</td><td>0.00</td></tr></tbody></table>							Construction	Equipment	Services	Supplies	Total	\$MBE:	_____	_____	34,496.00	_____	34,496.00	\$WBE:	_____	_____	0.00	_____	0.00
	Construction	Equipment	Services	Supplies	Total																		
\$MBE:	_____	_____	34,496.00	_____	34,496.00																		
\$WBE:	_____	_____	0.00	_____	0.00																		
6. COMMENTS: (If no MBE/WBE procurements, please summarize how certified MBEs/WBEs were notified of the opportunities to compete for the procurement dollars entered in Block 5C and why certified MBEs /WBEs were not awarded any procurements during this reporting period.)																							
7. NAME OF RECIPIENT'S AUTHORIZED REPRESENTATIVE Geri Lopez			TITLE Director, Redevelopment and Economic Opportunity Department																				
8. SIGNATURE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE 			DATE <u>10/31/18</u>																				

PART II.**MBE/WBE PROCUREMENTS MADE DURING REPORTING PERIOD****EPA Financial Assistance Agreement Number:** _____

1. Procurement Made By			2. Business Enterprise		3. \$ Value of Procurement	4. Date of Procurement MM/DD/YY	5. Type of Product or Service (Enter Code)	6. Name/Address/Phone Number of MBE/WBE Contractor or Vendor
Recipient	Sub-Recipient and/or SRF Loan Recipient	Prime	Minority	Women				
		✓	✓		\$1,700.00	12/14/2017	3	GeoView Inc. (subsidiary of ATI Companies) 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		\$1,700.00	02/01/2018	3	GeoView Inc. (subsidiary of ATI Companies) 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		\$ 800.00	06/14/2018	3	GeoView Inc. (subsidiary of ATI Companies) 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		\$ 4,225.00	03/23/2018	3	ATI Companies 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		\$ 2,371.00	07/02/2018	3	ATI Companies 4610 Central Avenue, St. Petersburg, FL 33711 727-209-2334
		✓	✓		\$ 9,120.00	04/09/2018	3	XENCO Laboratories - Tampa formerly FTS Analytical P.O. Box #2256 Stafford, TX, 77497 PH: 813-620-2000
		✓	✓		\$ 2,250.00	03/30/2018	3	XENCO Laboratories - Tampa formerly FTS Analytical P.O. Box #2256 Stafford, TX, 77497 PH: 813-620-2000
		✓	✓		\$ 930.00	02/26/2018	3	XENCO Laboratories - Tampa formerly FTS Analytical P.O. Box #2256 Stafford, TX, 77497 PH: 813-620-2000
		✓	✓		\$ 3,100.00	01/24/2018	3	XENCO Laboratories - Tampa formerly FTS Analytical P.O. Box #2256 Stafford, TX, 77497 PH: 813-620-2000

Type of Product or Service Codes: 1 = Construction 2 = Supplies 3 = Services 4 = Equipment

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PART II.

MBE/WBE PROCUREMENTS MADE DURING REPORTING PERIOD

EPA Financial Assistance Agreement Number: _____

1. Procurement Made By			2. Business Enterprise		3. \$ Value of Procurement	4. Date of Procurement MM/DD/YY	5. Type of Product or Service (Enter Code)	6. Name/Address/Phone Number of MBE/WBE Contractor or Vendor
Recipient	Sub-Recipient and/or SRF Loan Recipient	Prime	Minority	Women				
		✓	✓		\$1,620.00	11/13/2017	3	Jupiter Environmental Labs 150 S Old Dixie Highway, Jupiter, FL 33458 531-575-0030
		✓	✓		\$1,620.00	11/16/2017	3	Jupiter Environmental Labs 150 S Old Dixie Highway, Jupiter, FL 33458 531-575-0030
		✓	✓		\$ 140.00	05/10/2018	3	XENCO Laboratories - Tampa formerly FTS Analytical P.O. Box #2256 Stafford, TX, 77497 PH: 813-620-2000
		✓	✓		\$ 920.00	07/02/2018	3	XENCO Laboratories - Tampa formerly FTS Analytical P.O. Box #2256 Stafford, TX, 77497 PH: 813-620-2000
		✓	✓		\$ 4,000.00	09/25/2018	3	Urban Planning Solutions 4840 Trout River Xing Ellenton, FL 34222 PH: 941-773-3432

Type of Product or Service Codes: 1 = Construction 2 = Supplies 3 = Services 4 = Equipment

Note: Recipients are required to submit MBE/WBE reports to EPA beginning with the Federal fiscal year the recipients receive the award, continuing until the project is completed.